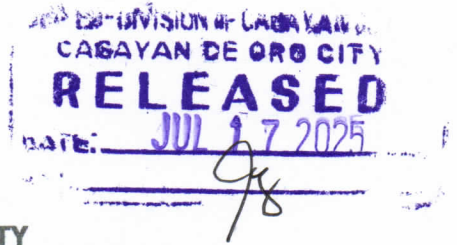




Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



15 JUL 2025

DIVISION MEMORANDUM

No. 567 s. 2025

COORDINATION WITH THE COMMISSION ON AUDIT (COA) FOR
LANDSCAPING ARRANGEMENTS

TO: Assistant Schools Division Superintendent
Karl Anthony Salise – School Head, Dansolihon NHS
Select Dansolihon NHS Personnel
This Division

1. In the exigency of service, Mr. Karl Anthony Salise, School Head of Dansolihon National High School, is hereby directed to coordinate with Commission on Audit (COA) Regional Office regarding the landscaping arrangement and scheduling at their designated premises.
2. Service Credits or Compensatory Time-off Credits shall be granted should the agreed schedule fall on a weekend or holiday, as per *DepEd Order No. 53, s. 2023*, titled *“Updated Guidelines of Grant or Vacation Service Credits to Teachers”*.
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion and ethnicity.
4. For information and compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: none

Reference: none

To be indicated in the Perpetual Index
under the following subjects:

MANCOM

DM022-SGOD-YF-LLT / coordination with the commission on audit (COA) for landscaping arrangements
July 15, 2025